

**LAMPIRAN A**

*ATTACHMENT A*

**BORANG MAKLUM BALAS PROGRAM PENGAJIAN OLEH PANEL PENASIHAT PROGRAM**

**BERDASARKAN PORTFOLIO PENILAIAN KENDIRI PROGRAM PENGAJIAN**

*PROGRAMME FEEDBACK FORM BY PROGRAMME ADVISORY PANEL*

*BASED ON THE PROGRAMME SELF-ASSESSMENT PORTFOLIO*

| **Program**  *Programme* |  | **Tarikh**  *Date* |  |
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***Nota : Laporan ini adalah SULIT dan tidak boleh diedarkan kecuali dengan kebenaran Dekan/Pengarah (Fakulti/Institut/Pusat Akademik)***

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| **1. Pembangunan & Penyampaian Program** */ Programme Development and Delivery* |
| **Ulasan** */ Comment***:**   |  | | --- | |  |   **Maklum balas dan cadangan penambahbaikan** */ Feedback and suggestions for improvement***:**   |  | | --- | |  | |  | |
| **2. Penilaian Pembelajaran Pelajar** */ Assessment of Student Learning* |
| **Ulasan** */ Comment***:**   |  | | --- | |  |   **Maklum balas dan cadangan penambahbaikan** */ Feedback and suggestions for improvement***:**   |  | | --- | |  | |  | |

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| **3. Pemilihan Pelajar dan Perkhidmatan Sokongan** */ Student Selection and Support Services* |
| **Ulasan** */ Comment***:**   |  | | --- | |  |   **Maklum balas dan cadangan penambahbaikan** */ Feedback and suggestions for improvement***:**   |  | | --- | |  | |  | |
| **4. Kakitangan** **akademik** */ Academic Staff* |
| **Ulasan** */ Comment***:**   |  | | --- | |  |   **Maklum balas dan cadangan penambahbaikan** */ Feedback and suggestions for improvement***:**   |  | | --- | |  | |  | |

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| **5. Sumber Pendidikan** */ Educational Resources* |
| **Ulasan** */ Comment***:**   |  | | --- | |  |   **Maklum balas dan cadangan penambahbaikan** */ Feedback and suggestions for improvement***:**   |  | | --- | |  | |  | |
| **6. Pengurusan Program** */ Programme Management* |
| **Ulasan** */ Comment***:**   |  | | --- | |  |   **Maklum balas dan cadangan penambahbaikan** */ Feedback and suggestions for improvement***:**   |  | | --- | |  | |  | |

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| **7. Mekanisme Pemantauan, Semakan dan Penambahbaikan Program Pengajian** */ Programme Monitoring, Review and Continual Quality Improvement* |
| **Ulasan** */ Comment***:**   |  | | --- | |  |   **Maklum balas dan cadangan penambahbaikan** */ Feedback and suggestions for improvement***:**   |  | | --- | |  | |  | |

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| **Skor prestasi program pengajian** */ Programme performance score:*   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Lemah** */ Weak* | | | **Sederhana** */ Intermediate* | | | **Baik** */ Good* | | **Cemerlang** */ Excellent* | | | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** |   **Nilai Skor prestasi program pengajian yang dicadangkan** */ The performance score of the proposed study programme: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |

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| **Tarikh Penilaian** */*  *Evaluation Date* |  |



**LAMPIRAN B**

*ATTACHMENT B*

**LAPORAN PENILAIAN OLEH PANEL PENILAI/PEMERIKSA LUAR PROGRAM PENGAJIAN**

*EVALUATION REPORT BY PROGRAMME EXTERNAL ASSESSOR / EXAMINER*

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| **Nama Program** */ Programme Name* | **:** |  |
| **Bidang Program** */ Programme Field*  **Tahap Program** */ Programme Level* | **:**  **:** |  |
| **Nama Fakulti/Institut** */ Name of Faculty / Institute* | **:** |  |
| **Alamat Fakulti/Institut** */ Faculty / Institute Address* | **:** |  |
| **Syor/Perakuan** */ Recommendation / Approval* | **:** |  |
| ***Nota :* Laporan ini adalah SULIT dan tidak boleh diedarkan kecuali dengan kebenaran TNCAA/ Dekan/Pengarah** *(Fakulti/Institut/Pusat Akademik)*  *Note: This report is CONFIDENTIAL and should not be distributed except with the permission of TNCAA / Dean / Director (Faculty / Institute / Academic Center)* | | |

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| 1. **PENILAIAN KESELURUHAN** */ OVERALL EVALUATION* |
| 1. ***Ulasan*** */ Comment****:*** |
| 1. ***Kekuatan*** */ Strength:* |
| 1. ***Pujian*** */ Commendation :* |
| 1. ***Cadangan Untuk Penambahbaikan*** */ Suggestions For Improvement:* |
| 1. ***Syarat*** */ Condition:* |

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| 1. **SYOR PANEL PENILAI** */ ASSESSOR’S RECOMMENDATION* |
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| 1. **PERAKUAN PANEL PENILAI** */ ASSESSOR’S APPROVAL* |
| 1. **Kepatuhan terhadap keperluan Kerangka Kelayakan Malaysia (MQF)**   *Compliance with the requirements of the Malaysian Qualifications Framework (MQF)*  Mematuhi Mematuhi (Dengan Pembetulan) Tidak Mematuhi  */ Compliance* */ Compliance* (with corrections) */ Not Compliance* |
| 1. **Kemampuan Fakulti/Institut untuk melaksanakan perubahan hasil semakan/ menawarkan program pengajian yang dicadangkan:**   *The ability of the Faculty / Institute to implement changes based on the the review findings / offer the proposed programme of study:*  **Cemerlang** (penambahbaikan berterusan)  / *Excellent (continual improvement)*  **Baik** (syor perlu dilaksanakan/penambahbaikan berterusan)  */ Good (recommendations need to be implemented / continual improvement)*  **Sederhana** (syor perlu dilaksanakan)  */ Medium (recommendations need to be implemented)*  **Lemah** (syarat perlu dilaksanakan sebelum program dikemukakan untuk kelulusan dan Fakulti/Institut perlu memenuhi keperluan yang dinyatakan)  */ Weak (conditions must be implemented before the programme is submitted for approval and the Faculty / Institute must meet the stated requirements)* |
| 1. **Skor prestasi program pengajian** */ Programme performance score:*  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Lemah** */ Weak* | | | **Sederhana** */ Intermediate* | | | **Baik** */ Good* | | **Cemerlang** */ Excellent* | | | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** |   **Nilai Skor prestasi program pengajian yang dicadangkan** */ The performance score of the proposed study programme: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |

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| **Tarikh Penilaian** */*  *Evaluation Date* |  |



**LAMPIRAN C**

*ATTACHMENT C*

**BORANG CADANGAN NAMA PENILAI/PEMERIKSA LUAR PROGRAM PENGAJIAN**

***(untuk perakuan PENGAJARAN-UKM)***

*PROPOSED NAME OF EXTERNAL ASSESSOR / EXAMINER OF THE PROGRAMME FORM*

*(for PENGAJARAN-UKM approval)*

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| **Nama Program** */ Programme Name* | **:** |  |
| **Bidang Program** */ Programme Field*  **Tahap Program** */ Programme Level* | **:**  **:** |  |
| **Nama Fakulti/Institut** */ Name of Faculty / Institute* | **:** |  |
| **Alamat Fakulti/Institut** */ Faculty / Institute Address* | **:** |  |

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| **PENILAI/PEMERIKSA LUAR PROGRAM PENGAJIAN**  *EXTERNAL ASSESSOR / EXAMINER OF PROGRAMME* | | |
| **Nama Penilai/Pemeriksa Luar**  *Name of External Assessor / Examiner* | **:** |  |
| **Afiliasi** */ Affiliation* | **:** |  |
| **Jawatan Pentadbiran**  */ Administrative Position* | **:** |  |
| **Bidang Kepakaran**  */ Area of Expertise* | **:** |  |
| **Jumlah Tahun Pengalaman dalam**  **Bidang Kepakaran**  *Total Years of Experience in*  *Area of Expertise* | **:** |  |
| **Biodata Ringkas**  *Brief Biodata* | **:** | Sertakan lampiran  */ Provide attachment* |
| **Ulasan Ketua Program untuk menyokong cadangan perlantikan**  *Remarks from Head of Programme to support the propose appointment* | **:** |  |

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| **Disediakan oleh** */ Prepared by :*  ***Nota :* Cadangan nama penilai/pemeriksa luar adalah dengan kebenaran Dekan/Pengarah *(Fakulti/Institut/Pusat Akademik)***  *Note: Proposed name of external assessor / examiner are with the permission of the Dean / Director (Faculty / Institute / Academic Center)* | **Tandatangan dan Cop**  */ Signature and Stamp* |
| **Nama** */ Name:*  **Jawatan: (Ketua Program / Penolong Dekan / KJK / Timbalan Dekan / Timbalan Pengarah)**  *Position: (Head of Program / Assistant Dean / KJK / Deputy Dean / Deputy Director)*  **Program** */ Programme:*  **Ulasan** */ Comment:*  **Tarikh** */ Date:* |  |

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| **Perakuan oleh (PENGAJARAN-UKM):**  *Approval by (PENGAJARAN-UKM):* | **Tandatangan dan Cop**  */ Signature and Stamp* |
| |  |  | | --- | --- | |  | **Diperaku** */ Approved* |  |  |  | | --- | --- | |  | **Tidak diperaku** **/ Cadangan nama baru**  */ Not Approved / Propose new name* |       **Disemak dan diperakukan** */ Checked and approved by:*  **Nama** */ Name:*  **Jawatan** */ Position:*  **Ulasan** */ Comment:*  **Tarikh** */ Date:* |  |